

**Community And Public Works Planning Committee
Meeting Minutes
December 18, 2012**

1. Roll Call. Meeting called to order by Chairperson, L. Fuller at 6:05 PM.
Minutes taken by Margie Denton
Present: L. Fuller, M. Denton, L. Hobin and A. Lacy
No others present.
2. Minutes of the Following Meetings were to be considered for approval:
 - A. November 13, 2012
As there was not a quorum present at the meeting to approve the minutes this motion was tabled until the next CAPP meeting on January 15, 2013.
Motion by M. Denton. Seconded by A. Lacy. Motion carried.
3. Posting for Member to fill out term ending April 30, 2013.
 - A. Resignation from B. Alsgaard approved at the November 13, 2012 CAPP meeting (refer to resignation letter of 11-13-12). A. Lacy questioned the process to post the position. L. Fuller will contact CAPP committee liaison officer, Larry Whalen to have the position posted at the Town Hall. Motion by L. Hobin. Seconded by L. Fuller. Motion carried.
4. Determine Policy for Conversion/Adoption of Private Roads to Town Roads.
 - A. Administrator P. Clark was not in attendance. At the November 13, 2012 meeting he suggested a preamble be attached to the policy and planned on presenting this document at the December 18, 2012 meeting. After Committee discussion concerning checklist and suggested changes, decision made to have L. Fuller meet with P. Clark to obtain the preamble along with his suggestions and present them at the next CAPP meeting on January 15, 2013. Motion by A. Lacy. Seconded by M. Denton. Motion carried.
5. Review Recommendation to Town Board RE: Rieman Park.
 - A. Specific recommendations were discussed in regards to the Town of LaPointe – Park and Recreation Plan of 2011-2016 as related to Rieman Park. Review of notes taken at the October 24, 2011 were presented. Committee agreed to submit items **2 to 4** as an addendum to the “Plan” under Item D. Reiman Park (twenty (20) acre undeveloped Parcel off of Schoolhouse Road).
 1. Based on public opinion and parks needs assessment survey develop park. (This item already part of plan).
 2. Survey to determine property lines.

3. Construct a primitive trail to the lake and small off road parking area.
Develop trails on the interior land.
4. Institute best management practice to maintain a healthy forest.
L. Fuller will put forward the addendum of the Committee's items 2 to 4 to Waggle for review by the Town Board. Motion by L. Hobin. Seconded by L. Fuller. Motion carried.
6. Alternative Energy, review of previous discussions.
Committee to explore input from other Town members related to alternative energy choices that can be applied to meet the energy needs of the town, such as; small wind turbines and solar generating. Seconded by A. Lacy. Motion carried.
7. New Business. None to Discuss.
8. Set next agenda and schedule next meeting. (Meetings to be held the third Tuesday of every month).
Next meeting: January 15, 2013
Agenda:
 1. Roll call.
 2. Approve minutes.
 3. Determine Policy for Conversion/Adoption of Private Roads to Town Roads.
 4. Alternative Energy, status update.
 5. New Business.
 6. Set next agenda and schedule next meeting
9. Adjourn. Motion to adjourn at 7:28 PM by A. Lacy. Seconded by L. Hobin. Motion carried.

Minutes approved as amended; amendments in italics, on January 15, 2013